

**Thomas Crane Public Library
Board of Trustees Meeting Minutes**

April 10, 2023

Main Library

Trustees Present

Diane Costagliola, May Mayyasi, Arthur Foley, Liberty Schaaf, Corinne Mitchell, and Peter Tam

Staff Present

Director Sara Slymon, Assistant Director Kristy Lockhart

Call to Order

Meeting called to order at 9:14 AM by Ms. Mitchell.

Approval of the March 2023 Minutes

Art makes motion to approve March Meeting Minutes pending corrections, Corrine 2nd. All approved. Diane and May abstained since they were absent for March meeting.

Treasurers Report

Signed Reimbursement checks

Director's Report

Jean's retirement in April.

TCPL Foundation Liaison's Report

Renewed liability insurance, small donations coming in, debriefed new trustees on TCPL Foundation's history and relationship with Trustees.

Old Business

Bylaw committees, comments and questions for Corrine, by end of April 2023 to vote June 2023. Each trustee assigned a portion of the bylaws for review. In addition, officers asked to contribute to/edit role descriptions.

Discussed calendar of trustee meetings moving forward.

May motions to approve a \$250 gift for Jean's retirement on May 1st, Diane 2nd. All approved.

All updated policies are now available on the TCPL website.

New Business

Discussed new business topics for May meeting, which includes:

- Director's budget for discussion next meeting
- Longer Meeting, 2 hours
- Treasurers custody of checkbook and review of trusts

Adjournment

Art motions meeting to adjourn at 9:58 AM. Diane 2nd. All approved.