

**Thomas Crane Public Library
Board of Trustees Meeting Minutes
Thursday, January 11, 2024
North Quincy Branch, Quincy, MA**

Trustees Present

Ms. Corinne Mitchell, Ms. May Mayyasi, Mr. Arthur Foley.
Absent: Mr. Peter Tam, Ms. Liberty Schaff.

Staff Present

Director Sara Slymon, Technology Director Taylor Devlin.
Absent: Assistant Director Kristy Lockhart .

Call to order

Ms. Mitchell called the meeting to order at 8:32 a.m.

Approval of December 2023 Minutes

Ms. Mayyasi made the motion to approve the December 2023 minutes, Mr. Foley seconded.
Minutes were approved unanimously.

Director's Report

Reorganizing of department locations and staff allocations around the Library, is taking place.
Art works around the Library are being appraised for insurance purposes.

Treasurer's Report

No activity to report.

Friends' Report

Director Slymon reported that:

- The Friends approved all requests from the Library Director.
- Sales at the new location for the bookstore have doubled.

TCPL Foundation Liaison's Report

Ms. Mitchell reported that:

- The Board of Trustees will agree on a Liaison to the Foundation Board.
- Search for candidates for a new Trustee and members for the Foundation Board is ongoing.

Old Business

- Donations in memory of Bill Mackey coming to the Library are yet to be organized.
- Board of Trustees Bylaws to be finalized soon.
- Directors Evaluation Committee to be formed for June 2024.

New Business

No new Business

Adjournment

With no further business, Ms. Mitchell adjourned the meeting at 9:38 a.m.

Next meeting of the Board of Trustees is set for Thursday, February 8, 2024 at 8:30 a.m.
at the Main Branch in Quincy.