

**Thomas Crane Public Library  
Board of Trustees Meeting Minutes**

November 14, 2024  
Wollaston Branch

**Trustees Present**

Chair Ms. Corinne Mitchell, Vice-Chair Ms. May Mayyasi, Treasurer Mr. Arthur Foley, Secretary Mr. Peter Tam, Mr. Roy Caley, Ms. Liberty Schaaf

**Trustees Absent**

None.

**Staff Present**

Executive Director Ms. Sara Slymon, Technology Director Ms. Taylor Devlin

**Staff Absent**

Deputy Director Ms. Kristy Lockhart

**Call to Order**

Ms. Mitchell presided and convened the meeting at 8:31 AM.

**Approval of the Special Budget & October 2024 Minutes**

Ms. Mayyasi made motion to approve Special Budget & October 2024 Meeting Minutes, Mr. Caley seconded, and all approved.

**Director's Report**

Ms. Slymon shared her November report along with documents attached with the trustees.

**Friends of the Library**

Ms. Slymon reported that the bookstore will expand into North Quincy Branch for the annual holiday sale. An annual mailing from the Friends will be mailed out soon. Friends are also using a new donation software that also allows donations from CashApp, Venmo, and Paypal.

**Treasurer's Report**

Mr. Foley shared the October financial report with the trustees. Mr. Caley made a motion to approve the financial report. Ms. Schaaf seconded, all approved.

**Old Business**

Ms. Mitchell will have a draft of the bylaws for trustees' review next month.

Ms. Schaaf suggests for a January Meet & Greet with leadership of Foundation, Friends, & staff

**New Business**

Ms. Mitchell suggested adjusting bylaws to not need a second citing Roberts Rules of Order guide.

**Open Forum**

No speakers

**Adjournment**

Ms. Mitchell adjourned the meeting at 8:51 AM. The next Trustees Meeting is on Thursday, Dec 12, 2024 at the Main Library.