

Thomas Crane Public Library
Board of Trustees Meeting Minutes (DRAFT)
February 13, 2025
Main Branch

Trustees Present

Chair Ms. Corinne Mitchell, Vice-Chair Ms. May Mayyasi, Treasurer Mr. Arthur Foley, Mr. Roy Caley.

Trustees Absent

Ms. Liberty Schaff, Secretary Mr. Peter Tam.

Staff Present

Executive Director Ms. Sara Slymon, Deputy Director Ms. Kristy Lockhart, Technology Director Ms. Taylor Devlin.

Staff Absent

None.

Call to Order

Ms. Mitchell presided and convened the meeting at 8:30 AM.

Approval of December and January 2025 Minutes

December 2024 meeting minutes: Mr. Caley made the motion and Mr. Foley seconded it. All approved.
January 2025 minutes were deferred to the March 2025 Meeting.

Executive Director's Report

Ms. Slymon reported that:

- Library is working with the Union to overhaul the staffing model, before CBA expires at the end of June.
- Construction has begun in the Aiken ELL basement on the new Reference Offices.
- Friends' sorting place will be finished soon.
- Painting on the third floor is complete.
- New signage is still in the design stage.
- Exciting programs are planned for Quincy 400 this year.
- Ms. Slymon is pioneering a network-wide mentoring program for OCLN library Directors.

Treasurer's Report

Mr. Foley presented the financial report, signed checks and requested a meeting of the finance committee to discuss moving funds for investment.

Friends of the Library

Executive Director attended the Friends' meeting and reported that:

- Book sales were \$30,000 compared to an all-time high, pre-COVID, of \$20,000.
- Unneeded donations are sent to More Than Words, a nonprofit based in the South End of Boston which provides jobs and training to at risk teens.
- The Friends are aiming to put together a team to pick suitable donated books to be sold on eBay.
- Their annual meeting is May 6, 2025.

Foundation Report

Ms. Slymon met with the new President of the Foundation.

Old Business

- Present Trustees passed their Conflict of interest course.
- Elections were deferred to the next meeting.
- Robert's Rules procedure needs more discussion.
- The Meet and Greet with the staff is set for Thursday, February 13 from 3:00-5:00pm.
- Emails to Trustees are directed to the Secretary, the Chair, and the Executive Director.
- Mr. Caley tabled discussing the bylaws until all Trustees are present.

New Business

Next meeting the Board will discuss a change of the week day for Trustee Board meetings.

Open Forum

Deborah Riley – Meeting procedures.

Adjournment

Ms. Mitchell adjourned the meeting at 9:11 AM. The next Trustees Meeting is on Wednesday March 12, 2025 at 5:00pm at the North Quincy branch.

Minutes documented by Vice- Chair May Mayyasi.