

**Thomas Crane Public Library**  
**Board of Trustees Meeting Minutes**  
October 9, 2025  
Wollaston Branch Library

**Trustees Present**

Chair Peter Tam, Vice-Chair Liberty Schaaf, Secretary Roy Caley, Treasurer Arthur Foley

**Trustees Absent**

**Staff Present**

Executive Director Sara Slymon, Technology Director Taylor Devlin, Deputy Director Theresa Tangney

**Staff Absent**

**Call to Order**

Peter presided and convened the meeting at 8:42 AM.

**Approval of June 2025 Minutes**

Peter made a motion to approve September 2025 Meeting Minutes (amended), Liberty seconded, and all approved.

**Executive Director's Report**

Hired new director for N Quincy. Came from Weymouth.

Reference coordinator coming from Emerson College, previously at Cambridge Pub Library

Union Negotiations are moving slowly.

Power failure at main library brought to light an issue with the main trunk in the electrical system. Has been repaired.

Major roof leak in main library

Community Garden is now up and running

Seed library has been created

Winter Crops workshop in Adams Shore

Baker and Taylor Library Services declared bankruptcy this week w/major layoffs, Jan 1 will reduce to 3 people. TCPL is moving back to Ingram, which will be problematic as their current system is not large enough.

Literacy Dept. - 40 years of service, still need more staffing

Fall After Hours event

Chinese Language Library Tours ongoing

Reinvigorated Access to Justice program democratized access to legal system, primarily family and probate court

City will underwrite 19 hours of onsite Social Worker – there are office space needs

Sara will be out of office at Conferences.

**Treasurer's Report**

Citizens Account in good shape – 9/1 176,884 End of September Balance \$173,666  
Reimbursed \$3562 written for conferences, supplies, etc.  
Schwab \$792,768

Discussion about restricted funds and how they function. Consider closing some with no activity for years.

### **Friends of the Library Report**

Bookstore has brought in record setting sales. Have hired a person to market through Ebay with great success. Volunteers meet and greet tonight at Main Library 5:30-6:30 pm.

Swag: Friends will be adding mugs to their tote bags.

May add a free gift-wrapping station.

### **Old Business**

New policy review –

Liberty re: Safe Child Policy – particularly including the parent/guardian affirmation

Liberty made motion, Peter 2nded to approve all polices, with addition of parent guardian affirmation from original statement.

### **New Business**

Roy moved, Liberty seconded, to approve up to \$4,000 towards staff appreciation event to be held early December.

Roy moved, Liberty seconded to approve up to \$1,000 for Citywide heads of department event at library. All voted to approve both expenditures.

Brief discussion about new policy to be voted on in November

### **Open Forum Period**

Deborah Riley relayed concerns about effects of a potential economic correction on library.

Thanked the Trustees for the good process at the meeting.

### **Adjournment**

Peter Tam adjourned the meeting at 9:36 AM.