

**Thomas Crane Public Library
Board of Trustees Meeting Minutes**

December 18, 2025

Main Library

Approved

Trustees Present

Chair Peter Tam, Secretary Roy Caley, Treasurer Arthur Foley, Patrick Walsh, Julia Wu

Trustees Absent

Liberty Schaaf, Vice Chair

Staff Present

Executive Director Sara Slymon, Deputy Director Theresa Tangney

Staff Absent

Technology Director Taylor Devlin

Call to Order

Peter presided and convened the meeting at 8:33 AM.

Introduction of Julia Wu. Family involvement in libraries. Works as a marketer on a meditation app in Boston.

Approval of November 2025 Minutes

Patrick made a motion to approve November 2025 Meeting Minutes (amended), Roy seconded, and all approved.

Executive Director's Report

Personnel

Close to being fully staffed. We hired a new PP5 Tech Desk Assistant for the second floor. Dustin Baker has moved from Wollaston to the Main Library also as a PP5 Tech Desk Assistant. Abby Arsenaultis moving from Adult & Teen Services Librarian at Adams Shore to the same position at North Quincy, which was recently vacated by Erica Ruscio, who moved to Reference

Facilities & Technology

The first round of exploratory roof work is almost complete on Richardson and Aiken. This is part of a larger effort to restore the roof before the elements damage the interior further. This is work that has been on the docket for 15 years, we are very pleased to have moved it forward.

Taylor completed the Google Workspace migration, with the help of Henry Cheung. This was a massive task, and we are delighted to have completed it. It gives us some independence from OCLN workspace policy, which we found problematic.

Union Negotiations Continue

Programs & Services

The Friends Bookstore had a record setting month in October with earnings of \$2671. Prior to the Covid shutdown, the biggest year they had ever had was \$20,000. Last year, they did over \$25,000 in sales. Awaiting 2025 numbers. If October sales were repeated every month, they would net over \$32,000 per year. These funds are spent on programming and museum passes.

Richardson building is decorated beautifully and in a period style appropriate for the holidays. There is a photo nook where a portrait can be taken.

OCNL includes Hingham – Standardization Committee has brought up issues borrowing and other policies.

Other

Sara will be out on vacation from 12/24- Jan 2, and again on 1/12-1/16

Treasurer's Report

Citizens Account – November Balance \$172,674
Schwab \$669,000 as of November.

Friends of the Library Report

Met early December. Bookstore success mentioned in Sara's report. Addition of snacks, etc. will attract younger buyers to bookstore.

Old Business

Staff Appreciation Party 1/30 5:00 PM
Sara sent survey to staff for food, staff gifts, etc. Will order hoodies.

Trustee emails need to be activated in order for trustees to use them.

New Business

Open Forum Period

Question from Cindy Brandi re: Library of Things use
Very little use of technology items. Extremely successful: Upholstery Cleaner, Sewing Machine, Drain snake, Kitchenaid Mixer, Karaoke Machine.

Adjournment

Peter adjourned the meeting at 9:23 AM.

Next Meeting 1/8 at Main Library

