

**Thomas Crane Public Library
Board of Trustees Meeting Minutes**

February 12, 2026

Main Library

Trustees Present

Chair Peter Tam, Vice Chair Liberty Schaaf, Secretary Roy Caley, Patrick Walsh, Julia Wu

Trustees Absent

Staff Present

Executive Director Sara Slymon, Deputy Director Theresa Tangney, Technology Director, Taylor Devlin

Staff Absent

None

Call to Order

Peter presided and convened the meeting at 8:36 AM.

Approval of January 2026 Minutes

Julie moved, Liberty seconded to approve amended minutes.

Executive Director's Report

Staff appreciate party was big success. Thanked Trustees for sponsoring it.

Staff

Hired a new Reference Librarian, a new custodian, and are in the process of hiring two new library assistants to fill vacancies.

Union

Union negotiations continue. Awaiting mediation paperwork, as no progress is being made.

Facilities & Technology

There was a leak in the Aiken ceiling after the big snow storm. Public Buildings went on the roof to clear snow so ice dams wouldn't develop and that seemed to resolve it.

The new ILS will be launched on April 30. I have requested that the libraries be closed during the rollout (4/27-29) at which time the staff will be onsite and will complete and RFID deployment across all materials.

The Chromebooks that Taylor got for the library through the Mass Broadband initiative grant are arriving this week.

Programs & Services

The Friends have exceeded their annual appeal goal of \$22,000 already, they have raised \$24,000, and donations continue to arrive.

There continues to be no contact from the Library Foundation. I presented my funding request nearly a year ago.

We are working with a doctor from Northeastern University to develop an onsite open health clinic. The doctor would be able to help with prescriptions, as well as basic first aid and medical care. The program would be free and open to anyone.

The Keep Quincy Warm initiative is in very high demand, but we have very low supply. If you, or anyone in your neighborhood is interested in donating, it would be greatly appreciated. Sweatshirts, socks, hats, gloves and boots are needed. No dress clothing or warm weather items are needed.

Other

The Trustees of the Hingham Public Library have proposed that they continue to apply their own individual circulation rules in the HPL but only for HPL items. We will be discussing at Executive Board on Thursday.

At the end of February, Sara will be on a listening tour of the state in her capacity as President of the Massachusetts Library Association. The purpose is two-fold: to find out why membership in the organization is so low, and to develop a strategic plan. Sara will be working remotely this week

Treasurer's Report

No report –

Patrick nominated and Liberty seconded all voted we appoint Julia Wu as Treasurer.

Friends of the Library Report

See Director's Report

Old Business

Staff Appreciation Party follow up

Shout out to Liberty and Roy for organizing along with Sara

Discussed having banners made up for next year.

Increasing budget for extras like gift cards.

Trustee emails need to be activated for trustees to use them.

New Business

Borrowing Policy

Liberty moved, Peter seconded. All voted in favor of adopting Amended Borrowing Policy

Discussed use of Google Workspaces

Discussed thank you and surprise for Art Foley for his past work.

Peter asked us to complete Conflict of Interest training.

Open Forum Period

Cindy Brandi asked questions about Hoopla usage.

Adjournment – Peter adjourned the meeting at 9:16 AM.

